

**THE BROWNS BAY RACQUETS CLUB INCORPORATED  
MINUTES OF THE ANNUAL GENERAL MEETING  
HELD AT THE CLUB ROOMS, FREYBERG PARK, BROWNS BAY  
ON WEDNESDAY, 23 FEBRUARY 2011 AT 7.00PM**

The President, Mark Green, welcomed everyone to the meeting.

He advised that at least 20 financial members were present to form a quorum, as required by the Club's Rules; the meeting was properly convened and could proceed to the business listed in the notice calling the meeting. He reminded everyone that only financial members could speak to the meeting and vote.

**ATTENDEES**

Mark Green, Tony Peat, Fleur Townsend, Suzanne Becroft, Allister Zimmerman, Wallace Muir, Michael Kerschhoff, Peter Weir, Edna Elliot, Sue Hill, Gavin Hill, Jeff Van Driel, Mark Gallagher, Jonathan Craven, Katherine Black, Chris Dench, Robert Henderson, Anne Douwes, Gavin Zane, Louise Dinmore, Richard Alder, Kim Green, Lynda Murdoch, Richard Tully and Gary Corfield.

**1. APOLOGIES**

Apologies were received from Melanie Hill, Colleen Wassung, Maureen Roberts, Pat Chalberg, and Barry Hayes

**2. MINUTES**

The Minutes of the previous Annual General Meeting held on 7<sup>th</sup> March 2010, having been circulated, were taken as read and were confirmed as a true record of the proceedings.

Sue Hill / Allister Zimmerman  
Carried

**3. MATTERS ARISING FROM MINUTES**

There were no matters arising from the previous minutes.

**4. PRESIDENT'S REPORT: Mark Green**

The President's Report had also been circulated to members with the notice calling the meeting.

It was moved that the President's Report be accepted.

Allister Zimmerman / Mark Gallagher  
Carried

**5. TREASURER'S REPORT: Tony Peat**

Copies of the annual financial statement had also been circulated to members. The Treasurer briefly discussed his report.

Mark Gallagher asked if the increased bar margin was due to better buying and should we expect the same moving forward. Tony Peat advised yes it was due to better buying and it should continue the same.

Richard Alder asked what the salary and wages - other consisted of and why was there a difference. Tony Peat advised the Bar Co-ordinator left halfway through the year so the Bar Co-ordinator's wages were less. He was replaced by general bar staff whose wages were included in salary and wages – other. Fleur Townsend also worked throughout the year to assist the previous manager in the office so her wages were included in this category.

Richard Alder asked why the Club Manager's wages are less. Tony Peat advised Fleur Townsend is working less hours and Lucia was getting paid a lesser hourly rate. Richard Alder asked what this was. Mark Green advised he didn't have the figure but she was on a salary not an hourly rate.

Louise Dinmore asked what is the situation going to be this year when Fleur goes on Parental Leave as we do not want to make the same mistakes as last time and will the replacement get training. Mark Green advised there will be more stringent reference checks put in place this time.

It was moved that the Treasurer's Report be adopted.

Louise Dinmore / Allister Zimmerman  
Carried

## **6. FIXING OF SUBSCRIPTIONS**

The President moved to keep the subscriptions set at the same amount for the year, however the suggested maintenance levy would be discussed.

Jonathan Craven / Allister Zimmerman  
Carried

## **7. ELECTION OF OFFICERS**

The following people were elected to the following offices:

PRESIDENT	Mark Green
TENNIS VICE-PRESIDENT	Jonathan Craven
TENNIS CLUB CAPTAIN	Richard Tully
SQUASH VICE-PRESIDENT	Allister Zimmerman
SQUASH CLUB CAPTAIN (men)	Mark Gallagher
SQUASH CLUB CAPTAIN (women)	
TREASURER	Tony Peat
SOLICITOR	Keith Young
AUDITOR	Oswin Griffiths DFK
TENNIS SUB COMMITTEE	Gary Corfield
SQUASH SUB COMMITTEE	Jeff Van Driel, Michael Kerschoff, Wallace Muir
JUNIOR CONVENOR - TENNIS	
JUNIOR TENNIS COMMITTEE	
JUNIOR CONVENOR - SQUASH	

Votes were called for the positions not filled however there were no new nominations. .

## **8. HONORARIUM**

The \$500 honorarium was not to be paid this year as Tony Peat is the club's external treasurer.

## **9. GENERAL BUSINESS**

The following motion was to be voted upon:

To introduce a yearly maintenance levy fee to all membership subscriptions  
Junior/Intermediate \$10, Senior/Midweek Individual \$20, Couple \$30, Family \$50

Michael Kerschhoff / Allister Zimmerman  
Carried

Richard Alder asked if the levy fees were going to be stored or used for the betterment of the Club. Mark Green advised the recent monthly loan payment is now going into a savings account and will also be used for repairs and capital expenditure. He also advised grant monies are harder to get especially if we don't have money to contribute. The levy will be used for day to day urgent maintenance and capital works.

Mark Gallagher asked how we acknowledge life members and who is deserving of this. Mark Green advised this will be something we should all look at over the coming year.

Richard Alder said it would be good if all the positions on the committees and Executive had job descriptions. This would make it easier.

The meeting closed at 7:40pm and was followed by a supper.